



Where faith, families, and learning come together

Meeting Minutes

Monday, November 7, 2016

7 p.m. in the Media Center

PTO Mission: The mission of Epiphany Catholic School's Parent Teacher Organization is to partner with parents, guardians, and staff members in sponsoring school events and providing opportunities for students, parents, and guardians to share their time, talent, and treasure to support teachers and staff.

PTO membership: In accordance with the PTO by-laws, PTO Officers and Members at Large have the right to vote. A Member at Large must attend 75% of PTO meetings or volunteer at PTO events. Voting privileges are granted to new Members at Large in November and June.

2016 – 2017 meeting dates: **Tues., Dec. 13;** Tues., Jan. 10; Tues., Feb. 7; Mon., March 6; Tues., April 11; Tues., May 9; No June meeting

1. Opening prayer -**Meeting opened at 7:00 with prayer**
2. Introductions
3. Treasurer's report- **Available funds \$21, 973.26. Discussion on having the general budget printed for meetings.**

MOTION: Kendra S. motioned to approve treasurer's reports; Ann S. 2nd motion; all favor. Motion passes.

4.
 - a. Teacher requests
 - i. **Request for a trash can for the health office. 3 options all with foot pedal.**

MOTION: Lori C. motioned to spend up to \$61 on a trashcan; Jess W. 2nd motion; all favor. Motion passes.

- ii. **Request for brainpop jr. and brainpop renewal-\$2, 295. K-4 teachers indicated they all use brainpop in class. Discussion about paying for it per classroom -\$160 for brain pop jr, -\$220 for brainpop. However then families would not have home access. Parents present at the meeting had questions about how it is used in classes as a time filler or in conjunction with certain curriculum and if it is worth the large cost. Parents also expressed little interest in using it at home when so many great free education apps are available. Overall feeling given PTO's current funding opportunities it is too expensive for the PTO to fund each year.**

No motion put forward.

5. Old business
 - a. Conference dinners (Thurs., Oct. 13 and Tues., Oct. 18)- **Went well and teachers were grateful. Being in the teacher's lounge was difficult for volunteers and teachers. It was very hot. Next year we will put in the room requests earlier. Also for the Thursday Oct 18th dinner when we were in the teacher's lounge, although the meeting room was reserved it did not appear to be in use during conference dinners.**

- b. Clean Team (Saturday, November 5) - **Thank you to the Cady's for coordinating. Had a good turn out. Kept track of which rooms were cleaned to try and hit the others in December. An idea moving forward would be to give kids stickers on the Friday before clean team to get the words out to families.**
6. New Business
 - a. Food Shelf Turkey Contest (month of November) -**Still have lots of feathers to hand out. Hanging feathers is going okay. Danielle is coordinating and hung feathers on Sunday night. Ann E. is suppose to let Danielle know when more feathers need to be cut.**
 - b. Christmas concert receptions -**No cookie reception in December but will probably hand out candy canes after both concerts. Elementary concert information has not yet gone out to parents. Will discuss spring concerts at a later date.**
 - c. Spirit wear shop- **Everyone was very enthusiastic. Great idea for Christmas. Kelly R. is going to get in touch with school and parish administration and see if we can get it moving this month. Find out if the school has preferred vendors. PTO would like to see at least 2 days a year that students can wear their school approved spirit wear.**
7. PTO event coordinators: contacts and updates
 - a. Clean Team coordinators
 - b. JINGO (January 27): Kristine Trimble and Ann Evans
 - c. Catholic Schools Week (Jan 30 – Feb 3): Kia Bauer and Kristine Trimble
 - d. Conference dinners (February): Jess Whitehead and Nancy Powell
 - e. Fish Fry (March/April): Kelly Collins and Ann Evans (first Fri); Kia Bauer and Jess Whitehead (second Fri)
 - f. End of Year Party (May/June): Kendra Schmidt and Kari Arnett - **Need to get a date on the calendar maybe Thursday, June 1**
8. Trash to Treasure update - **Box top fall collection is complete. Not as many submissions as last year but still a sizeable amount. Will do drawings for the gift cards hopefully this month. Still receiving a large amount of ink cartridges which is fantastic.**
9. Marketing update- **New e-happenings is neat. Including basics-clean team, next meetings, food drive.**
10. Teacher report-**no one present**
11. Administration report -**no one present**
12. Roundtable -
 - a. **School directory. In past Ann S. has put together a directory. With access to cornerstone does not seem necessary. PTO will not be putting together a directory.**
 - b. **Reports of at least 3 new kindergarten families not being able to access cornerstone and not receiving responses back when emailing to be able to access information.**
 - c. **Discussion of whether or not food drive and gala baskets is too much to ask school families at the same time, especially on the heels of Marathon. Is there a different way to approach the food drive.**
13. Adjournment and closing prayer- **Meeting adjourned at 8:07**

