

# EPIPHANY CATHOLIC SCHOOL

*inspiring mind and soul*

January 13, 2016

Dear Parents,

Thank you for your interest in Epiphany Catholic School!

Registration is open and we are delighted that you are considering our school for your child. Epiphany Catholic School, an integral part of Epiphany Parish, is a Christ-centered faith community. We are a preschool through 8<sup>th</sup> grade school dedicated to the formation of the whole person, committed to providing all students with an excellent Catholic education. We are preparing students to "Manifest Christ to All."

The total cost to educate a student at Epiphany is **\$6,400** per student for the upcoming year based on current enrollment. Tuition covers approximately 64% of this cost (\$4,100 per student). **The parish provides more than 31% (\$2,000 per student)**, fundraising (marathon) and donations/matching gifts from individuals comprise the remaining 5% (\$300 per student). The \$4,100 per student tuition is a 3.1% increase over the 2015-16 tuition. This increase is to cover the cost of living adjustments.

Tuition schedule for 2016-2017:

Students	Cost Per Student	Parish Investment	Donations	Tuition	Activity Fee	Tuition & Activity Fee
Kindergarten	\$6,400	(\$3,300)	(\$300)	\$2,800	\$50	\$2,850
Grade 1	\$6,400	(\$2,350)	(\$300)	\$3,750	\$50	\$3,800
Grades 2-8	\$6,400	(\$2,000)	(\$300)	\$4,100	\$50	\$4,150
Third Student	\$6,400	(\$3,200)	(\$300)	\$2,900	\$50	\$2,950
Add'l Student	\$6,400	(\$4,850)	(\$300)	\$1,250	\$50	\$1,300

We are asking families to consider making a donation to cover the full cost of attending or a portion thereof. Please consider a tax deductible donation (E-Share) to help defray these costs.

- E-Share Option #1: Contribute \$2,300 additional to cover the full cost per student of your children's education.  
\$6,400 per student = \$4,100 tuition and \$2,300 donation.
- E-Share Option #2: Contribute any amount to help cover the full cost per student of your children's education.  
You specify the amount.

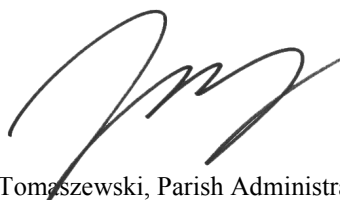
In addition to the Tuition & Activity Fee is a \$150 non-refundable annual family registration fee. The registration fee assists in determining staffing and must accompany the Tuition Agreement. Please complete and return a copy of your 2016-2017 school year's Tuition Agreement by March 10, 2016. **Those who return registration materials by March 10, 2016 will receive \$100 per family tuition credit for the 2016-2017 school year.**

Thank you for supporting our school!

Sincerely,



Michael T. McGinty, Principal



Jay Tomaszewski, Parish Administrator

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## 2016-2017 Tuition Agreement

### Family Registration Fee

\$150 non-refundable annual registration fee must accompany this agreement to register students. If agreement is received after March 10, 2016 your child could be placed on a waiting list.

### Incentive

Epiphany School is offering an incentive to encourage early registration. Those who return registration material by Thursday, March 10, 2016 will receive \$100 per family tuition credit for 2016-2017 school year. Credit applied to final payment.

### Student Activity Fee

A \$50.00, per student, activity fee will be added to your tuition account. Payments for the activity fee should be made at the beginning of school year. This activity fee is to cover classroom activities throughout the school year.

### Financial Aid (Need Based)

Epiphany School uses TADS to assist in determining financial aid. Apply at [www.tads.com](http://www.tads.com). Click on the "Financial Aid Assessment" button. Use school code SP233370000.

To be considered for aid the following items must be completed:

- Must be a registered Epiphany parishioner
- Tuition agreement returned by March 10, 2016
- Family registration fee of \$150 paid
- TADS application submitted no later than March 10, 2016.
- All follow up documentation submitted to TADS by April 1, 2016

### Father/Guardian

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip \_\_\_\_\_

Home: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Work: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Cell: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

### Mother/Guardian

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip \_\_\_\_\_

Home: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Work: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Cell: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

### Student Information

Name	Grade	Tuition
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
	Total	\$ _____

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## Select Payment Option:

Tuition Automatic Payment (ACH) automatic bank withdrawal. Automatic withdrawal form must be completed and attached. Account holder needs to complete and sign.

(Check monthly selection)     Ten monthly     Twenty bimonthly

Full payment of check due before July 1, 2016

Credit card payment required at the parish office before June 30, 2016. A 2% convenience fee will be added to your total for credit card use. Please call 763.862.4343 to make an appointment to use credit card.

Parents are responsible for their child(ren) school tuition. Is there anyone assisting your family with payments?

If so, who \_\_\_\_\_, and the relationship to the student \_\_\_\_\_.

## New Volunteer Requirement:

- It is expected that parents select a minimum of two days per year to assist with supervision on the playground or pay a \$50 additional fee.

I will assist with supervision two days on the playground.

I cannot assist with supervision on the playground. Enclosed is my \$50 check.

## E-Share Program:

- E-Share Options: Contribute all or part of the difference to make up the cost.

Option #1-Tax deductible donation for all of the difference for cost of education \_\_\_\_\_

Option #2-Tax deductible donation for some of the difference for cost of education \_\_\_\_\_

- Contact Sue Erickson at 763.862.4343 or serickson@epiphanymn.org to set up automatic donations.

## Marathon:

- Marathon for Education: Our fundraising budget expects that each student raise a minimum of \$100 in the school marathon, or that the family pays \$100 per student.

I/we agree to the tuition payment plan. I/we will remain current with payments, and will pay in full by April 15, 2017. I/we understand if this agreement is not met our child(ren) will be withdrawn from Epiphany School and I/we will be subject to professional collection.

Authorizing Signatures: All parents/guardians along with those assisting with payment must sign.

Father/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Mother/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Other Relationship: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Registration Due Date: March 10, 2016**

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## Automatic Withdrawal Authorization Form Checking or Savings Accounts 2016-2017

Tuition amount due for 2016-2017 school year \$ \_\_\_\_\_  
(Located on Tuition Agreement)

Choose one of the options below:

Payment withdrawal on the 1st monthly \$ \_\_\_\_\_ Total tuition divided by 10

Payment withdrawal on the 15th monthly \$ \_\_\_\_\_ Total tuition divided by 10

Payment withdrawal on the 1st and 15th \$ \_\_\_\_\_ Total tuition divided by 20

Every other Friday starting July 1st \$ \_\_\_\_\_ Total tuition divided by 20

Every other Friday starting July 8th \$ \_\_\_\_\_ Total tuition divided by 20

Every Friday starting July 1st \$ \_\_\_\_\_ Total tuition divided by 40

- Payments will be withdrawn on the day(s) of the month you have chosen. Payments will **start July 2016** ending with April 2017 or until *balance is paid in full*.
- Form must be signed by person whose account payment is being withdrawn from.

Checking Account (attach a voided check)

Savings Account (attach a savings withdrawal slip)

I understand this authorization will remain in effect until I (we) notify Epiphany Church in writing or by phone with Accounting, that I (we) wish to revoke this authorization. I (we) understand Epiphany Church requires at least three business days prior notice to cancel. Authorization will remain in effect until balance is paid in full.

Signature Required \_\_\_\_\_

Date \_\_\_\_\_

**Please attach a voided check or savings withdrawal from financial institution here.**