



*Where faith, families, and learning come together*

## Meeting Minutes

Tuesday, January 9, 2018

7 p.m. in the Media Center

**PTO Mission:** The mission of Epiphany Catholic School's Parent Teacher Organization is to partner with parents, guardians, and staff members in sponsoring school events and providing opportunities for students, parents, and guardians to share their time, talent, and treasure to support teachers and staff.

**PTO membership:** In accordance with the PTO by-laws, PTO Officers and Members at Large have the right to vote. A Member at Large must attend 75% of PTO meetings or volunteer at PTO events. Voting privileges are granted to new Members at Large in November and June.

**2017 – 2018 meeting dates:** **Tues., Feb. 6;** Mon., March 5; Tues., April 3; Tues., May 8; No June meeting

1. Opening prayer-**Meeting opened at 7:01**
2. Introductions-**Welcome to new faces!**
3. Treasurer's report-**Final amount \$18, 150.98**

**MOTION:** Michelle G. motioned to approve treasurer's reports; Kendra S. 2<sup>nd</sup> motion; all in favor. Motion passes

- a. Teacher requests

**Brainpop-school wide subscription \$2,395. Utilization report.**

**MOTION:** Jess W. motioned to approve school wide subscription of BrainPop up to \$2400.00; Lori C. 2<sup>nd</sup> motion; all in favor. Motion passes

**Literacy Night-different author this year. The school wants to request 1/2 of the funds. Will talk about the Ellis Island experience. Grade 3-5, how to eat an oreo cookie, guided writing through 5 senses. Grade K-2, manners and seasons series.**

**MOTION:** Michelle G. motioned to spend \$400 on author for literacy night; Lori C. 2<sup>nd</sup> motion; all in favor. Motion passes

4. Hot lunch program updates-**Getting ready to roll out grab and go breakfast. Fuel kids brains and bodies**
5. Old business
  - a. Nothing at this time
6. New Business
  - a. JINGO (January 26): Ann Evans and Kristine Trimble-**Room has been requested, need sign up in teacher lounge for callers and checkers. Need lots of volunteers for checkers. Ann E. was able to get a lots of prizes. Get \$5 gift cards with rest of the funds. Set up at 5:00 for volunteers. Need at least 4-6 concession stand. Have Kevin send email to athletic parents for concession. Just plan on basic concessions. Lori Clark, Kia B., Kelly C., for JINGO.**
  - b. Catholic Schools Week (January 30 – February 2): Kristine Trimble and Colleen Horn-**Hospitality need volunteers. Still need meals for the teachers for Catholic Schools week.**

**EMAIL MOTION:** Jess W. motioned to spend up to \$300 on Catholic Schools week teacher treats; kelly R. 2<sup>nd</sup> motion; all in favor. Motion passes

- c.
  - d. Conference dinners (February 8 and 13): Jess Whitehead and Kia Bauer-**All set to go. Just need 4 volunteers each night. Will push out sign up after Catholic Schools week.**
  - e. Fish Fry (February 23 and March 23): Jess Whitehead and Kia Bauer-**4 PTO members doing the greeter table. Communicate to the teacher- sign up in the lounge. Little Flowers Girl Scouts will bus March 23rd. Waiting to hear on Boy Scouts/ Cub Scouts for Feb 23rd.**
7. Upcoming events
    - a. End of Year Party (June 1): Kendra Schmidt and Stephanie Neumann-**Meet with Principal Coone. Get inflatables reserved early. Ask for funds next month.**
  8. Trash to Treasure update-**Check came for box tops ~\$1000.**
  9. Marketing update-**Kelly C. will send email to the school parents for help with hospitality, Catholic Schools week lunches, and JINGO.**
  10. Teacher report-**First grade went to see Grinch who stole Christmas, going to Urban air. 1st/4th grade are making blankets for Iditarod sled dogs. Raz kids is being used a ton. 2nd grade is using eyelighters and going on trip to curling club. Studying olympics and ancient greece. Fitness tracking demonstration during academic fair. 4th/5th & 8th grade are doing STEM science fair and then may qualify for diocese Big Bang science fair.**
  11. Administration report
  12. Roundtable-**Reminder that all officer titles will be open in May.**
  13. Adjournment and closing prayer-**Meeting adjourned at 7:47**