



*Where faith, families, and learning come together*

## Meeting Minutes

Tuesday, November 14, 2017

7 p.m. in the Media Center

**PTO Mission:** The mission of Epiphany Catholic School's Parent Teacher Organization is to partner with parents, guardians, and staff members in sponsoring school events and providing opportunities for students, parents, and guardians to share their time, talent, and treasure to support teachers and staff.

**PTO membership:** In accordance with the PTO by-laws, PTO Officers and Members at Large have the right to vote. A Member at Large must attend 75% of PTO meetings or volunteer at PTO events. Voting privileges are granted to new Members at Large in November and June.

**2017 – 2018 meeting dates:** **Tues., Dec. 12;** Tues., Jan. 9; Tues., Feb. 6; Mon., March 5; Tues., April 3; Tues., May 8; No June meeting

1. Opening prayer **Meeting opened at 7:06 with prayer**
2. Introductions **Welcome!**
3. Treasurer's report: **Available Funds: 17, 621.38**

**MOTION: Michelle G. motioned to approve treasurer's reports; Kendra S. 2<sup>nd</sup> motion; all in favor. Motion passes**

- a. Teacher requests

- i. **Presented by Carol Thelen. Request from Jean Garry and Carol for monies to replace recess equipment. A list and quote was provided. Basic items included balls, sleds, frisbee, jump ropes, football. Additional funds for Gaga ball also presented but that part was tabled until decisions on the playground relocation were made**

**MOTION: Michelle G. motioned to spend up to \$400 on playground equipment; Kendra S. 2<sup>nd</sup> motion; all in favor. Motion passes**

- ii. **Request by Robin Rodgers for Eyelighters. Set of 24 for 2nd grade. Help students follow along and promotes smoother reading fluency. Two quotes were provided.**

**MOTION: Kendra S. motioned to spend up to \$25.00 on eyelighters; Danielle C 2<sup>nd</sup> motion; all in favor. Motion passes**

4. Hot lunch program updates-**Breakfast with Santa on 12/15 from 6:30-7:25 no RSVP required.**
5. Old business
  - a. Conference dinners (October 12 and 17): Jess Whitehead and Kia Bauer-**Went well, well received by teachers.**
  - b. Spirit wear update-**Will be maintained by the school not PTO**
6. New Business
  - a. Food shelf support (November): Danielle Camp, Kendra Schmidt, and Kelly Refsnider-
    - i. **Via email up to \$900 approved for printing/laminating new class turkeys. Cost came in at \$633.00. Motion was made by Kristine T. and 2nd by Jessica W. Motion passed with a majority.**

- ii. **Turkeys are up. The classes are enjoying them. More communication next year for 3 feathers max per kid. Will need more feathers next year. Overall went great.**
  - b. **JINGO (January 26): Ann Evans and Kristine Trimble-Ann & Kristine will request funds at the December meetings to purchase some prizes.**
  - c. **Catholic Schools Week (January 30 – February 2): Kristine Trimble and Colleen Horn-Be prepared to help with meals for the week and hospitality the weekend before.**
7. Upcoming events
- a. Conference dinners (February 8 and 13): Jess Whitehead and Kia Bauer
  - b. Fish Fry (February or March): Jess Whitehead and Kia Bauer
  - c. End of Year Party (June 1): Kendra Schmidt and Stephanie Neumann
8. **Box Tops update-Elizabeth Kelly shared some information about other opportunities including: Loaves 4 Learning, Moola Caps, Tyson, and Prang. Kendra will do some research and find out if we want to add one more to our fundraising.**
9. **Marketing update-Will start to reach out for Catholic Schools Week and Fish Fry in December.**
10. **Teacher report-Mrs. Ressler sent a written update. Veterans breakfast was lovely. They are very excited about Raz kids. First graders will be going to Urban Air for their Marathon field trip prize. Thanks to PTO and all school parents for all their support during this month of Thanksgiving.**
11. Administration report
12. Roundtable -**Stephanie J. now has voting rights**
13. **Adjournment and closing prayer-Meeting closed with prayer at 7:40.**