

# EPIPHANY CATHOLIC SCHOOL

*inspiring mind and soul*

## 2017.2018 Volunteer Interest Form

Epiphany School depends on many talented volunteers to assist us in educating students. There is a volunteer position waiting for you, whether you have special hours a week, or a day every month to give!

Before you volunteer, there are a few items we need you to take care of. A key to our commitment to promoting and providing safe environments in our parishes, Catholic schools, and communities is that all persons in positions of trust (in regard to minors and vulnerable adults) are required to fulfill the Enhanced Essential 3 requirements (EE3). The EE3 relates to **1**) the Code of Conduct, **2**) safe environment training and **3**) background checks, with re-credentialing required every three years. Your involvement at your parish or Catholic school as an employee or volunteer who interacts with children, youth, or vulnerable adults warrants compliance with the Archdiocese's Safe Environment requirements.

If you previously attended a VIRTUS session, **please do not create a new account**; you **MUST** log in using your existing account. You can complete your background recheck, complete Safe Environment re-training, as well as read and sign a Code of Conduct online at [www.virtus.org](http://www.virtus.org). The **Guide for Current Employees and Volunteers** will assist you in this process. Once you log in to your account, you will have access to the background recheck, re-training video, and Code of Conduct within the Toolbox tab.

If this is your first volunteer position at the school, the **NEW Users Guide** will assist you in this process. Virtus training sessions are offered frequently at Epiphany and throughout the Diocese. Questions, please contact Bobbi Daignault at 763.755.1020 or [bdaignault@epiphanymn.org](mailto:bdaignault@epiphanymn.org).

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

Daytime Phone \_\_\_\_\_ E-mail \_\_\_\_\_

- **PLAYGROUND SUPERVISOR/SUB** (*In addition to the two day requirement per the registration/tuition agreement*)

\_\_\_\_\_ Supervise the playground during lunchtime (10:30 am-11:30 am) **(three needed daily)**

\_\_\_\_\_ Day(s) of week: M, T, W, TH, F

- **LUNCHROOM HELPER** (*three needed daily*)

\_\_\_\_\_ Help in the lunchroom (10:30 am-12:30 pm)

- **HOT LUNCH SERVER** (*three needed daily*)

\_\_\_\_\_ Assist cooks in the lunchroom area (10:30 am-12:30 pm)

- **LIBRARY**

Preferred Day \_\_\_\_\_ Morning/Afternoon \_\_\_\_\_

- **LAMINATING AIDE**

Preferred Day \_\_\_\_\_ Morning/Afternoon \_\_\_\_\_

- **PICTURE DAY ASSISTANCE**

\_\_\_\_\_ September/November

(OVER)

- **SPORTS PROGRAM**

\_\_\_\_\_ Coaching soccer, cross-country, volleyball, basketball, wrestling, baseball, and/or softball  
\_\_\_\_\_ Dance Chaperone                      \_\_\_\_\_ Tournament Worker                      \_\_\_\_\_ Concession Stand

- **8<sup>th</sup> GRADE GRADUATION RECEPTION**

\_\_\_\_\_ Plan and coordinate the Reception, facilitated by 7<sup>th</sup> grade parent(s)  
\_\_\_\_\_ Provide hospitality during the reception

- **Parent Teacher Organization (PTO) VOLUNTEER OPPORTUNITIES:**

\_\_\_\_\_ A wide variety of opportunities that support our school community are available throughout the year to fit anyone's schedule. Whether you can contribute an hour or are willing to serve on a committee to lead an event, your contributions are valued. You would be contacted for interest in helping with events that include:

- Teacher meals during conference dinners
- Thanksgiving food drive for the Epiphany Food Shelf
- Teacher lunches during Catholic Schools Week
- Lenten Fish Fry dinners
- Used uniform organization

***Please return this form to the school office 763.754.1750.  
Training for volunteers will be scheduled as needed for each position.***