



Where faith, families, and learning come together

Meeting Minutes

Tuesday, May 8, 2018

7 p.m. in the Media Center

PTO Mission: The mission of Epiphany Catholic School's Parent Teacher Organization is to partner with parents, guardians, and staff members in sponsoring school events and providing opportunities for students, parents, and guardians to share their time, talent, and treasure to support teachers and staff.

PTO membership: In accordance with the PTO by-laws, PTO Officers and Members at Large have the right to vote. A Member at Large must attend 75% of PTO meetings or volunteer at PTO events. Voting privileges are granted to new Members at Large in November and June.

1. Opening prayer-**Open meeting at 7:06 with prayer**
2. Introductions
3. Treasurer's report: **Final monies \$9841.26**
MOTION: Jess W. motioned to approve treasurer's reports; Stephanie J. 2nd motion; all in favor. Motion passes
 - a. **End of Year Party Costs will be \$3,250. With the March and April meeting canceled due to weather the final amount was run by school and parish administration for approval prior to the meeting.**
MOTION: Kendra. motioned to spend \$3,250; Jess W. 2nd motion; all in favor. Motion passes
 - b. **Teacher requests- In April we motioned via email to spend \$1500 on reusable graduation gowns for 8th grade.**
MOTION via Email: Jess W. motioned to spend \$1500 on graduation gowns; Stephanie J. 2nd motion; majority in favor. Motion passes
4. **Hot lunch program updates-Working out of the small kitchen until the end of the school year. Kids are doing well with the transition. You can add money to your lunch account through the end of the year. If your account has a negative balance you child will be given a cheese or peanut butter sandwich.**
5. **Old business**
 - a. **Fish Fry (February 23 and March 23): Jess Whitehead and Kia Bauer**
 - b. **Went well. Had a good amount of volunteers for clean up. PTO will need to consider by early fall if they want to keep this event or pass on to another group. Next year the rates will be raised. We raised \$2,474.**
6. **New Business**
 - a. **End of Year Party (May 31 – new date!): Kendra Schmidt, Stephanie Johnson, and Stephanie Neumann-End of year party is set for May 31, Thursday. Reminders have gone out in ehaps. We are waiting on approval for 3 infaltables. Kevin Strasser will DJ. We will have finger foods-watermelon, chips, lemonade. Will need volunteers for set up, restocking food, and clean up. Will have a special teacher appreciation area with a gift.**
 - b. **May 8 is the last PTO meeting of the school year-Thank to Kelly Collins for your leadership the last 2 years!**
7. **Trash to Treasure update-Will do one last submission.**

8. Teacher report **May is a busy month. Choir Concert on the 17th. Lots of field trips. Field day on the 30th.**
9. Administration report- **State of the School was well attended. Uniform updates were addressed, hope is to use Marathon funds next year to redo the library. Stay updated with the e-haps for the many other curriculum and extracurricular activity changes for the 2018-2019 school year.**
10. The future of the PTO -**All 4 officer terms are completed and Kelly R. current VP will not be taking on the President role as previously expected. And none on has currently stepped forward for President or Vice President role. With no leadership and after much discussion of what PTO should look like next year. Kendra Schmidt and Kelly Kopp agreed to take on rebranding and restructuring PTO for the 2018-2019 school year. Discussion of being volunteer committee focused on finding coordinators in the entire school body for specific event. Not having official officer positions and no longer maintaining our books. Kendra and Kelly will meet with Ann Coone in June and then update the group.**
11. Adjournment and closing prayer

PTO initiatives

Ongoing

Calls to new families (starts over the summer)
Used Uniforms
Box Tops (fundraiser)

Set date events

Book covering at Open House
Food Shelf Turkey Contest
JINGO for Catholic Schools Week
Teacher lunches and breakroom snacks for Catholic Schools Week
Fish Fry (fundraiser)
Conference dinners (fall and spring)
End of Year Party