



Preschool Assistant Teacher 2024-2025 School Year

DESCRIPTION

As a Preschool Program Assistant, you will play a vital role in facilitating and supervising activities within the Epiphany Catholic Preschool Program. Working closely with our dedicated team, you will contribute to the development and implementation of engaging activities that align with our program's mission and curriculum. Your responsibilities will include assisting with lesson planning, maintaining a clean environment, and providing support within the classroom. This position will primarily focus on our Montessori preschool/kindergarten classroom with time spent in our Preschool and Prekindergarten classrooms as well.

QUALIFICATIONS

- Active, practicing Roman Catholic
- Two-year post-secondary degree in a child-related field or CDA certification
- 1,040-2,080 hours of experience in a childcare setting
- Knowledge of DHS Rule 3
- Understanding of early childhood development and education
- Experience in Montessori education preferred
- Competence in planning and implementing activities for 3–to 5-year-olds
- Positive classroom management skills
- Ability to work collaboratively in a team environment
- Respect for students, parents, and staff
- Ability to maintain confidentiality
- CPR/First Aid Certification preferred
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BENEFITS OF EMPLOYMENT AT EPIPHANY SCHOOL

- Competitive pay in keeping with experience.
- Stipend opportunities for coaching, club moderation, and special projects.
- An opportunity to earn a free Master's degree of your choice, tuition, free, through the University of Saint Thomas or the Saint Paul Seminary.
- Opportunities for leadership through the Institute of Catholic School Leadership.
- A tuition discount of 50% for all children enrolled in the school.
- Medical and dental coverage options through Blue Cross and Blue Shield.

- An orientation program partnering with veteran their first year is a



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APPLICATION INSTRUCTIONS

Please send a letter of interest and resume to Preschool Director Erica Murlowski at emurlowski@epiphanymn.org and Principal, Steve Cunningham at scunningham@epiphanymn.org or mail to Epiphany Catholic School, Attn Preschool, 11001 Hanson Blvd NW, Coon Rapids, MN 55433